

# Public Document Pack

## Officer Decisions

Friday, 6th January, 2023

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### AGENDA

1. **Safe and Warm Homes Service 2023-26 Procurement**  
**RDP-Delegated-powers-Safe and Warm Homes Service 2023-26 Procurement** 2 - 4

Date Published: Friday, 6th January, 2023  
Denise Park, Chief Executive

# Agenda Item 1

## RECORD OF DECISION TAKEN UNDER DELEGATED AUTHORITY FROM EXECUTIVE/COUNCIL/COMMITTEE DELEGATED POWERS OUTLINED IN THE CONSTITUTION



<b>DELEGATED OFFICER DECISION TAKEN BY:</b>	Director of Public Health
<b>DELEGATED BY:</b>	Executive (15 July 2022)
<b>IN CONSULTATION WITH:</b>	Choose an item.
<b>PORTFOLIO AREA:</b>	Health & Adult Social Care

**SUBJECT: Safe and Warm Homes Service 2023-26 Procurement**

### 1. DECISION

The delegated officer, Director of Public Health Abdul Razaq, in accordance with the Blackburn with Darwen Constitution Section 16, under powers delegated to him to approve:

That following a successful tender process the decision has been to award to deliver the Safe and Warm Homes Service. The contract will be awarded for 3+1+1 years subject to satisfactory delivery, which will be monitored via robust contract review processes.

Year 1: £85,785 Year 2: £85,785 Year 3 £85,785 with the option to extend for further periods of up to 1 year plus a further 1 year.

### 2. REASON FOR DECISION

The tender activity commenced November 2022 and led to the tender being published on Thursday 3rd November 2022. The tender was advertised widely to the market through the Find a Tender Service, Contracts Finder and the CHEST portal.

#### Invitation to Tender Stage

One organisation submitted a full Invitation to Tender.

A full evaluation was undertaken based on the criteria set out in the service specification and invitation to tender documents.

The tender was assessed by a panel of four and scored. Detailed written feedback will be given to the successful tenderer.

## Recommendations for Award

Recommendation to award the contract to **Care Network**.

### 3. BACKGROUND

The purpose of the Safe and Warm Home service is to increase the awareness of the link between health and housing, develop a network of healthy homes champions to promote safe and warm home messages and provide targeted and coordinated support for residents who may need help in keeping their home warm and safe to live in. The service will carry out home risk assessments and provide advice and signposting for suitable interventions to keep the home environment safe and warm. Advice and signposting are a universal provision but the targeted provisions and interventions are for the most vulnerable households within the borough.

### 4. KEY ISSUES AND RISKS

A study has found that families who are already the most deprived will be hit the hardest by the increase in the cost of living as they have nothing left to cut. This is subsequently a driver of poor mental health and will cause an increase in the demand for both safe and warm home services and mental health services. (BMJ, 2022)<sup>5</sup>. This will be particularly true for Blackburn with Darwen.

#### Key statistics for Blackburn with Darwen<sup>1</sup>

- 46.9% of children are living in relative poverty in BwD
- 16.4% of houses are in fuel poverty (10,000 and expected to double due to cost of living crisis)
- 32.7% of older people live alone in the borough
- 1143 formal diagnoses of dementia within the borough for those aged 65 and over (35% increase expected by 2030)
- 30.3% of residents have a limiting long-term illness/disability

From the evidence presented, this service is necessary to improve the health of the borough. Through this tender process and specification, the service can be expanded to include a dementia provision, increase volunteer training and target additional resources at the BAME community.

A 3 year contract will enable the successful provider to develop the service to meet the changing needs of the residents in the borough.

### 5. FINANCIAL IMPLICATIONS

The service is jointly funded through the public health ring fenced grant and Better Care Fund (BCF). Annual funding from BCF is £27,000 plus £58,785 funded from the public health ring fenced grant totaling £85,785 per annum. The total value of the contract will be £257,355 over the initial three years of delivery starting 1<sup>st</sup> April 2023.

### 6. LEGAL IMPLICATIONS

An open tender process was followed to ensure this tender attracts providers with sufficient knowledge and expertise to enable quality delivery. The tendering process complied with the Public Contracts Regulations and the Council's Contract and Procurement Procedure Rules.

<sup>1</sup> [fingertips.phe.org.uk](http://fingertips.phe.org.uk)

**7. RESOURCE IMPLICATIONS**

The management of the tender process and subsequent implementation, roll out and monitoring of the service will be managed by the public health team and supported by the Lancashire and South Cumbria Integrated Care Board commissioning team. Contract management will be supported through contracting and procurement.

**8. OPTIONS CONSIDERED AND REJECTED**

N/A

*Further information is available via the following link [ ] or from the report author*

**9. DECLARATION OF INTEREST**

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

<b>VERSION:</b>	
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<b>DATE:</b>	15 December 2022
<b>BACKGROUND DOCUMENTS:</b>	

Signed:

**Director Director of Public Health**

**Date:**